

Minutes of CHCF-B Administrative Committee (AC) Meeting  
May 20, 2020 at 11:00 am

**Venue**

As authorized by Governor Newsom's Executive Order, N-29-20, dated March 17, 2020, in order to minimize the spread of the COVID-19 virus the meeting will be held via teleconferencing with members of the CHCF-B AC attending from separate remote locations. There is no physical location of the meeting open to the public. The public is invited to call in and provide public comments during the meeting.

Telephone Conference Phone Bridge:

Access: (877) 692-8578

Participant Code: 7035345

**Attendees**

***Primary Members***

Patrick Hoglund, CPUC – Public Advocates Office

Michael Foreman, AT&T

Charlie Born, Frontier Communications

***Liaisons***

Lalaine Semana, CPUC – Fiscal Office

***Others***

Felix Robles, CPUC – Communications Division

Hannah Steiner, CPUC – Communications Division

Danny Tse, CPUC – Communications Division

Nancy Lee, CPUC – Communications Division

Sindy Yun, CPUC – Legal Division

Ashnita Lal, CPUC – Fiscal Office

**Minutes:**

**1. Introductions - Patrick Hoglund**

Attendees introduced themselves.

**2. Announcements**

No announcement.

**3. Public Comments – None**

#### **4. Review and Approval of Minutes**

The February 20<sup>th</sup>, 2020 meeting minutes remained unchanged. Patrick made a motion to approve and adopt the meeting minutes. Michael Foreman seconded the motion to approve and adopt the February 20<sup>th</sup>, 2020 meeting minutes.

#### **5. Liaison Staff Reports**

##### **a. Fiscal Services Report**

Lalaine presented the quarterly fiscal report, indicating that, as of May 18, 2020, there is a \$98,361,433 program cash balance. Lalaine reviewed the reversion dates on the Report 6 Fund 0470. Lalaine also introduced a new proposed CHCF-B Report to the Committee that compared CHCF-B fund with data from the previous three fiscal years. The Committee found the proposed report useful and Lalaine will add that report for future meetings. Michael Foreman asked about the note on the report that CHCF-B fund will loan \$60 million to the General Fund in the next fiscal year. Lalaine said that this is a new loan that will come out of the fund in FY 2020/21 in addition to the \$27 million outstanding interfund loans we currently have. Lalaine briefed us on the new expected repayment dates on the current interfund loans, with the last expected repayment date on June 30<sup>th</sup>, 2023.

##### **b. Legal Division Report**

Sindy Yun reminded the Committee that Conflict of Interest Clearance (Form 700) was due on April 1, 2020. If the form has not yet been submitted, please contact Sindy. Senate Bill (SB) 1058 has been amended, and there is no direct effect tied to this program.

##### **c. Communications Division Report**

Felix had nothing to report.

#### **6. Other Administration Matters**

2021 – 2022 budget recommendations:

Hannah Steiner presented the proposed budget report. Her recommendation was to keep the appropriation the same as the proposed budget for FY 2020-21. Claims have declined so we do not have to request a higher appropriation. No need to adjust the appropriation because once you decrease it, it is difficult to ask for an increase. Additionally, the changes being considered in the proceeding justify retaining the remaining appropriation, and there are no benefits by decreasing the appropriation at this time. Carriers are not allowed to vote on the budget, therefore making Patrick Hoglund the only member on the Committee allowed to vote on the proposed budget. Patrick Hoglund voted to accept the proposed budget.

**7. Senate Bill SB-1058**

As stated above in the Legal Division Report, Senate Bill (SB) 1058 has been amended, no direct effect tied to this program.

**8. COVID-19 Issues**

Michael Foreman will defer the COVID-19 topic for the next meeting with emphasis on the updates of offering additional broadband to the customers, especially to the students due to COVID-19.

**7. New agenda items for next meetings**

COVID-19 Issues

**8. Date and Time for the next meeting:**

a. The next meeting will be held on Thursday, August 13, 2020 at 11:00 am via WebEx if the Shelter-in-Place order has not been lifted.

b. The meeting was adjourned at 11:36 am.